



Cornwall and Isles of Scilly Good Growth Application Form

If you require the application form in a different format or language, please contact the Good Growth Team

V3.0

Submitting your application

Applications must be submitted via email to GoodGrowth@cornwall.gov.uk

Failure to complete the Application Form and Annex A adequately may result in your application not being appraised and presented for decision.

Application Guidance

All applicants are advised to read and follow the Application Guidelines and Initiation Form. These are available to download from the [Good Growth website](#) or can be requested by contacting the Good Growth Team at the above email.

Delivered by



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1. Applicant Details

Organisation Name¹	Click or tap here to enter text.
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Organisation Type	Choose an item.
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Sector	Choose an item.
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Organisation Address	Click or tap here to enter text.
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Organisation Postcode	Click or tap here to enter text.
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Company/Charity Registration Number	Click or tap here to enter text.
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Company Website Address	Click or tap here to enter text.
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Primary Contact

Contact Name	Click or tap here to enter text.
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Contact Position	Click or tap here to enter text.
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Contact Email	Click or tap here to enter text.
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Telephone	Click or tap here to enter text.
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¹ Only legally constituted organisations can receive funding from the Shared Prosperity Fund

Secondary Contact

Contact Name	Click or tap here to enter text.
Contact Position	Click or tap here to enter text.
Contact Email	Click or tap here to enter text.
Telephone	Click or tap here to enter text.

Business Background*

Last Year Turnover (latest published accounts)	Choose an item.
How many FTE staff do you employ?	Choose an item.
Do all of your staff earn the Real Living Wage, or do you commit to paying the Real Living Wage by the end of your project?	Choose an item.
Are other organisations involved in the delivery of this project?	Choose an item.

*if you are a start-up business please contact the Good Growth Team who will explain what information you will be required to provide. Email goodgrowth@cornwall.gov.uk

2. Project Stakeholders

Please list any organisations/partners who will be involved in the delivery of your project, for example, key stakeholders, contractors or delivery partners in the project. You may attach any formal agreements as supporting appendix at time of application.

Name of Organisation	Role	Formal Agreement in Place?
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.

Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.
Click or tap here to enter text.	Choose an item.	Choose an item.

3. Project Description

Project Name	Click or tap here to enter text.
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Project Parliamentary Constituency	Choose an item.
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Project Postcode	Click or tap here to enter text.
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Project Start Date	Click or tap here to enter text.
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Project End Date	Click or tap here to enter text.
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Project Summary

Please provide a summary of your proposal as if describing it to someone who is unaware of your plans. It should include a precise description of what your project will do, what it will achieve/ deliver, who will benefit, and why it is a good investment for the Shared Prosperity Fund. **[Max 500 words]**

Click or tap here to enter text.

Project Need

Please provide further details on the need and demand for your project. The response should refer to evidence that there is a need for the project and explain why SPF funding is appropriate. **[Max 500 words]**

Click or tap here to enter text.

Subsidy Control

The award of funding must be compliant with the UK Subsidy Control Act 2022. The Subsidy Control rules apply to awards of financial assistance made by public authorities to organisations engaged in economic activity.

If the funding requested is considered to be a subsidy, then the project will need to align with certain principles. In light of this please confirm the following:

- How will your project remedy a market failure or address an equity rationale (such as local or regional disadvantage, social difficulties or distributional concerns)?
- How is the funding requested proportionate and limited to what is necessary to achieve the project aims?
- How will the award of funding bring about a change of economic behaviour of your organisation that would not happen without the subsidy?
- Can you confirm that the subsidy will not compensate for costs that would have happened anyway?
- Describe what negative effects the project will have on competition.

For further guidance on UK Subsidy Control.

<https://www.gov.uk/government/collections/subsidy-control-regime>

[Max 500 words]

Click or tap here to enter text.

4. Project Cash Flow

Please see **Annex A** Excel document to be completed and submitted with this application.

Guidance Notes

Please present clearly your project's expected expenditure (capital and revenue costs separately) and income, including match funding. All costs must be inclusive of VAT unless you are able to reclaim it from HMRC, in which case VAT should not be included. This might apply to some but not all of your costs depending on your company's VAT status. You will not be able to add VAT elements after your submission.

Please refer to the [application guidance document](#) for further information on how to complete this section.

5. Project Funding

What would happen to the project without SPF investment?	Choose an item.
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Please explain how and why this would happen to your project?

Click or tap here to enter text.

Please confirm whether you have applied for funding from other sources for the same, or similar project and the timescales for decision (include other SPF opportunities)?

Click or tap here to enter text.

Funding Summary

Please ensure that the information provided in this section align with the financial information provided in Annex A.

Funder	Amount	% Intervention
Total Cost	Click or tap here to enter text.	Click or tap here to enter text.
Total Capital	Click or tap here to enter text.	
Total Revenue	Click or tap here to enter text.	
Total Funding	Click or tap here to enter text.	Click or tap here to enter text.
SPF Requested	Click or tap here to enter text.	Click or tap here to enter text.

6. Strategic Alignment

All projects funded by UKSPF should address the challenges and work towards achieving the objectives of the [Investment Plan including the Good Growth Principles](#). Applicants should refer to the key criteria identified in the Initiation Form. This will be considered when scoring your application. Further guidance and resource can be found in the application form guidance document.

Please summarise how the project aligns strategically with **LOCAL** strategies as set in the SPF Initiation Form you are responding to. If there are strategies relevant to your sector please reference how your project meets these in addition to Good Growth **[Max 500 words]**.

Click or tap here to enter text.

Please summarise how the project aligns strategically with **NATIONAL** strategies as set in the SPF Initiation Form you are responding to. **[Max 500 words]**

Click or tap here to enter text.

Does your project complement or link to other projects or programmes, if so, how?

Click or tap here to enter text.

7. Good Growth Impacts

All fields in this section are mandatory

Equality and Diversity

Who will be affected by this project? Is the proposal likely to result in positive or negative impacts/risks? If so, what are they? What plans do you have in place, or are developing, that will mitigate the likely identified negative impacts/risks?

Characteristic	Description (max 100 words)	Impact Rating
Age	Click or tap here to enter text.	Choose an item.
Disability	Click or tap here to enter text.	Choose an item.
Gender Reassignment	Click or tap here to enter text.	Choose an item.
Marriage & Civil Partnership	Click or tap here to enter text.	Choose an item.
Pregnancy & Maternity	Click or tap here to enter text.	Choose an item.
Race (incl. Cornish Minority)	Click or tap here to enter text.	Choose an item.
Religion & Belief	Click or tap here to enter text.	Choose an item.
Sex	Click or tap here to enter text.	Choose an item.
Sexual Orientation	Click or tap here to enter text.	Choose an item.

Good Growth – Clean and Green

Describe any environmental impact that the project will create e.g. waste and resource management, energy efficiency, pollution, transport, etc.

Characteristic	Description (max 100 words)	Impact Rating
C1: Reduction in CO2 Emissions	Click or tap here to enter text.	Choose an item.
C2: Circularity – reduction in use of virgin raw materials / recycle / reuse principles	Click or tap here to enter text.	Choose an item.
G1: Nature Recovery	Click or tap here to enter text.	Choose an item.
G2: Attracting private sector green finance income to Cornwall and Isles of Scilly	Click or tap here to enter text.	Choose an item.

Contribution to the Environmental Growth Strategy for Cornwall and Isles of Scilly	Click or tap here to enter text.	Choose an item.
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Good Growth – Business/Economy

Describe the impact of your project on making your business or the wider economy, providing Good Growth throughout Cornwall and Isles of Scilly.

Characteristic	Description (max 100 words)	Impact Rating
BE1: Increase % of workforce earning real living wage	Click or tap here to enter text.	Choose an item.
BE2: Improve productivity in all sectors	Click or tap here to enter text.	Choose an item.
BE3: Contribute positively to CloS economy, environment and equality through purchasing / procurement	Click or tap here to enter text.	Choose an item.
BE4: Upskilling with workforce	Click or tap here to enter text.	Choose an item.

Good Growth – Inclusive Growth

Explain how your project could support the aging population to remain economically active or support the young to become economically active. Will your project support more inclusive workforce and public sphere?

Characteristic	Description (max 100 words)	Impact Rating
EQ1: Invest in projects that encourage a healthy lifestyle	Click or tap here to enter text.	Choose an item.
EQ2: Reduction of the gender pay gap	Click or tap here to enter text.	Choose an item.
EQ3: Increase levels of functional numeracy and literacy in the adult population	Click or tap here to enter text.	Choose an item.
EQ4: Maximise opportunity for people with disability and ill health (including mental health)	Click or tap here to enter text.	Choose an item.
EQ5: Maximise work based opportunities for those with SEND particularly relating to	Click or tap here to enter text.	Choose an item.

spectrum disorders and dyslexia		
EQ6: Support the aging population to remain economically active	Click or tap here to enter text.	Choose an item.
EQ7: Support young (under 30) entrepreneurs	Click or tap here to enter text.	Choose an item.
EQ8: Levelling-up of towns and neighbourhoods throughout CloS	Click or tap here to enter text.	Choose an item.
EQ9: Increased capacity and place-based leadership in communities	Click or tap here to enter text.	Choose an item.
EQ10: Advance equality of opportunity between people who share a protected characteristic and those who do not (Equality Act 2010)	Click or tap here to enter text.	Choose an item.
EQ11: Assist individuals with complex barriers to employment to access opportunities	Click or tap here to enter text.	Choose an item.
EQ12: Have a positive impact on children and promote and uphold children's rights under UNCRC	Click or tap here to enter text.	Choose an item.

8. Deliverability

Capacity and Capability

Please provide a summary of how your project will be delivered, who will be involved, their experiences and skills, and confirm your capacity and capability. **[Max 250 words]**

Click or tap here to enter text.

Systems and Processes

Please describe the systems and processes that will be used to ensure effective delivery. **[Max 250 words]**

Click or tap here to enter text.

Project Governance

Please describe how your project will be governed. Who will make the decisions and have oversight? How will stakeholders be engaged? **[Max 250 words]**

Click or tap here to enter text.

Track Record

What experience does the organisation have of delivering this type of activity and managing Public Sector funds? **[Max 250 words]**

Click or tap here to enter text.

Have you received Public Sector funding (including EU, Local Authority, Government Departments etc) previously?	Choose an item.
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If <u>yes</u>, please name the project(s) and funders	
Project	Funder

Consents

Information is required with regard to consents and permissions (e.g. planning approval, building regulations, licences, Environmental Impact Assessments etc).

Applications are unlikely to be approved without planning permission being secured.

Planning Permission	Choose an item.
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Building Regulations	Choose an item.
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Statutory Permissions (e.g. Environment Agency, Event Licences, etc)	Choose an item.
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Please provide further details or list any other permissions or consents required and their status.

Click or tap here to enter text.

Land / Property Ownership

Is the project in ownership of the delivery organisations and are the relevant approval in place for the project to commence?

Applications are unlikely to be approved without ownership or landlord consent.

Do you (the Applicant) own the freehold?	Choose an item.
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If not, do you have freeholder/landlord permission?	Choose an item.
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Please provide further details on Land / Property Ownership, if required

Click or tap here to enter text.

9. Delivery Plan: Milestones

Please list **key milestones** in your project and target dates. Start and End dates are as you provided in the Project Description section.

Project Start Date	dd/mm/yyyy
Click or tap here to enter text.	dd/mm/yyyy
Click or tap here to enter text.	dd/mm/yyyy
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Click or tap here to enter text.	dd/mm/yyyy
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Click or tap here to enter text.	dd/mm/yyyy
Click or tap here to enter text.	dd/mm/yyyy
Click or tap here to enter text.	dd/mm/yyyy
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Click or tap here to enter text.	dd/mm/yyyy
Click or tap here to enter text.	dd/mm/yyyy
Click or tap here to enter text.	dd/mm/yyyy
Project Practical Completion Date	dd/mm/yyyy
Project Financial Completion Date	dd/mm/yyyy
Final Outputs/Outcomes Reported	dd/mm/yyyy

10. Targets

Please complete the attached Outcome and Outputs spreadsheet **“Annex A”** and explain how you will measure the achievements.

Guidance Notes

These targets are what you will achieve during, and as a result of, the activity you are proposing. They largely indicate whether the project is delivering good value for money. Please include only those that you are confident of achieving and measuring. You also need

to provide us with a methodology to show how you will monitor performance and measure achievement of each target.

It is unlikely that all targets are relevant to every project, so you are not expected to respond to all those listed.

[Guidance on Outputs /Outcomes](#)

11. Project Risk Register

Please complete the Risk Register spreadsheet in “**Annex A**”.

Please describe what you perceive to be the main risks to your project and what mitigation plans you have in place. Try and consider as many areas as possible to show your consideration to risk.

12. Monitoring and Evaluation Plan

Projects are expected to monitor progress towards achieving the project's objectives and achievements throughout the delivery phase and produce regular updates to Cornwall Council. An external evaluation will be required as best practice. Please refer to the [Monitoring and Evaluation Framework](#) for further information.

Evaluation start date:	dd/mm/yyyy	Evaluation end date:	dd/mm/yyyy
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What is the budget for the evaluation?	£
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Where is the budget coming from?	Click or tap here to enter text.
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Is the budget secured?	Choose an item.
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Who will carry out the evaluation?	Click or tap here to enter text.
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Logic Model

Please summarise inputs, activities, outputs, outcomes and impacts in the boxes below. Please follow the link for further guidance on [Logic Models](#).

Inputs (Resources)	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
Activities	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
Outputs (The immediate result of an activity/project)	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
Outcomes	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.

(The impact of that activity, but not a direct result)	Click or tap here to enter text.
	Click or tap here to enter text.
Impacts (Long term results)	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.
	Click or tap here to enter text.

13. Documents and Statements

Alongside your application form you must also submit supporting documents. These must be submitted at the time of application as attachments in your email ahead of the review point deadline. Failure to submit these documents may result in an automatic “fail” at our gateway check.

Please confirm that you have submitted the following documents with your application:

Good Growth Application Form (Annex A)	Choose an item.
Evidence of Match Funding	Choose an item.
Land Registry / Tenancy Agreement / Landlord Consent	Choose an item.
Planning permission or other consents or approvals	Choose an item.
Procurement Policy – Guidance document	Choose an item.
Equality and Diversity Policy	Choose an item.
Environmental Sustainability Policy	Choose an item.
Organisation Annual Accounts (18 months)*	Choose an item.

** Financial statements to include profit and loss (or income and expenditure statements for charities) plus balance sheet, for periods ending no older than 18 months at time of application*

Data Protection

All information provided in connection with this application will be used for assessing and if appropriate monitoring your project and evaluating the scheme. It will be held and used by Cornwall Council and authorised partners and stored on internal computers and/or systems; such information will be collected and processed and held secure in accordance with the principles of the Data Protection Action (2018) and the General Data Protection Regulation (EU) 2016/679.

Applicant Declaration

I declare that I have the authority to represent in making this application.

I certify that the entries in this form, accompanying details and any other supporting documents enclosed are, to the best of my knowledge and belief, correct and the investment applied for is the minimum required for the programme/project/work to proceed as describe.

I am not aware of any reason why the programme/project/work may not proceed or be delayed other than those reasons declared, and the commitment can be made within the timescales indicated.

I can confirm that the project will meet statutory and regulatory standards, including the Equality Act 2010.

Name:	Click or tap here to enter text.
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Position:	Click or tap here to enter text.
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Organisation:	Click or tap here to enter text.
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Signature:	Click or tap here to enter text.
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Date:	dd/mm/yyyy
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